LEN LYE
CENTRE
TRUST

DONATION TERMS AND CONDITIONS

By donating money ('Donation') to the Len Lye Centre Trust to use, donors agree that such Donations will be dealt with as follows:

1. Len Lye Centre Trust will receive all Donations, and hold them on trust, for the purpose of contributing to the construction and, in order to reduce the requirement for funding from the New Plymouth District Council, the on-going operation of the Len Lye Centre in New Plymouth

2. If the donor has provided an address, Len Lye Centre Trust will promptly issue a receipt for the donation (which will entitle New Zealand tax residents to a charitable donations tax credit)

3. Len Lye Centre Trust maintains a register of donors that will contain the name and contact details provided by donors at the time of making their Donation. Such information will be held and used by the Len Lye Centre Trust in accordance with its privacy policy, which can be found at privacy policy

4. Once Len Lye Centre Trust receives a Donation, it cannot provide a refund of that Donation.

PRIVACY STATEMENT

The Len Lye Centre Trust respects and protects the privacy of our website users. The collection and use of personal information by the Len Lye Centre Trust is regulated by the Privacy Act 1993. Personal information may be collected only for a lawful purpose connected with a function or activity of Len Lye Centre Trust and only if necessary for that purpose. You may have access to that information and may request changes to it.

COLLECTION OF PERSONAL INFORMATION

Len Lye Centre Trust collects, retains and updates personal information about you which you provide both:

• Directly, for example by you sending us an email enquiring about information on Len Lye Centre Trust events, or to go on mailing lists; and

• Indirectly through your use of this site and the services and functionality offered through it.

Please note that we may collect website visitors' contact information, e.g. email addresses. This information may be used to send general promotional material about our activities which we believe may be useful or of interest to you, and to respond to queries arising from our website.

Notwithstanding this, we would only use or disclose personal information that you have provided to us or which we have obtained about you if:

• You have authorised us to do so;

• We have informed you of the intended use or disclosure and you have not objected to that use or disclosure; or

• We are authorised, required or permitted by law to use or disclose the information, e.g. for law enforcement.

Len Lye Centre Trust intends to provide overall statistics about users, site use, and information, traffic patterns, and related site information to reputable third parties. These statistics will not include any information which personally identifies you.

ENQUIRIES
All enquiries about or formal requests for information in terms of the Privacy Act 1993 should be made in writing to:

Privacy Officer
New Plymouth District Council
Private Bag 2025
New Plymouth 4342

who will deal with this matter on behalf of the Len Lye Centre Trust. For more detailed information about the Privacy Act you can refer to the Privacy Commissioner's Guide to the Privacy Act 1993. If you are concerned that the Len Lye Centre Trust may have breached the Privacy Act or if you are not sure of our obligations, you can contact the Privacy Commissioner on the Privacy Hotline at 0800 803 909, or go to: http://www.privacy.org.nz/